How to find common training during Training Central transition.

Name of Training	What type of training?	Purpose of Training	How to **access** the training?	Who to **call** for questions?	Who to **email** for assistance?
Onboarding SET	Web Based	New Hire (new to NMSU required training)	To enroll, click the link below. https://nmsuondemand.nmsu.edu/browse/clpd/courses/onboarding-strategic-essential-training-set-certification-2024	CLPD 575-646-7444	Trainingcentral@nmsu.edu
Procurement card – cardholder & delegates	Web-based	To receive, utilize, and process p-card	To enroll, click the link below. https://nmsuondemand.nmsu.edu/browse/clpd/courses/procurement-card-procedures-for-cardholders-and-delegates	ASC 575-646-2000	asc@nmsu.edu

Procurement card – approvers	Web-based	To approve p-card purchases	To enroll, click the link below. https://nmsuondemand.nmsu.edu/browse/clpd/courses/procurement-card-procedures-for-approvers	ASC 575-646-2000	asc@nmsu.edu
I-9 Training	Web-based training	To process I-9 requirements for employees	Contact Nathaniel Rodriguez at 575-646-5959 or email nrods97@nmsu.edu for access	HRS – Employment and Comp 575-646-8000	Hrhelp@nmsu.edu
Search Committee Training	Virtual – Zoom	To be able to hire employees and access the Page- Up system for Hiring	Training is on Monday and Friday 10:00 to 11:00 a.m. **Join the Training** Click the link below to join the Zoom meeting at the scheduled time: Join Zoom Meeting Meeting ID: **856 7086 6309**	HRS – Employment and Comp 575-646-8000	Hrhelp@nmsu.edu

Safety and OSHA related Training	Web-based trainings	Any safety related trainings conducted by EHS (lab access, etc)	Refer to EHS' website. https://safety.nmsu.edu/training/trainingrecords.html	EHS 575-646-3327	ehsrm@nmsu.edu
Computer & Data Security	Web-based training	For current/returning employees who need access to Banner or other systems; **NOT for new employees** – this training is part of the Onboarding SET for new employees	To enroll, email CLPD	CLPD 575-646-7444	trainingcentral@nmsu.edu
HIPAA	Web-based training	For employees who access medical records	To enroll, email CLPD	CLPD 575-646-7444	trainingcentral@nmsu.edu

| FERPA | Web-based training | For current/returning employees who need access to student data; **NOT for new employees** – this training is part of the Onboarding SET for new employees | To enroll, email CLPD | CLPD 575-646-7444 | trainingcentral@nmsu.edu |